

Our ref: DGK/KJG/HOU131

09 June 2010

Dear Sirs,

R House Property Management Ltd

I have been instructed by the directors of the above named company to assist in convening a meeting of creditors pursuant to Section 98 of the Insolvency Act 1986 and preparing a Statement of Affairs and a report for presentation to creditors. The main purpose of this meeting will be to place the company into Voluntary Liquidation.

I enclose for your attention:

1. A copy of the formal notice convening the meeting of creditors to be held at 2.30pm at the Novotel, Marsh Mills, Plymouth, PL6 8NH on 24th June 2010.
2. A Proof of Debt form for completion and return.
3. A Proxy Form, which should be completed and returned to this office if you wish to attend the meeting or to be represented.
4. Guidance notes on liquidator's fees may be found on the website www.r3.org.uk/uploads/documents/creditors_cvl.pdf.
5. Details of the charge out rates for all grades of staff likely to be involved in this case and details of my firm's disbursement recovery policy.

I should be obliged if you would forward full details of your claim, if any, to Anita Rabbits, Kirk Hills Insolvency, 5 Barnfield Crescent, Exeter, EX1 1QT for inclusion in the Statement of Affairs to be presented to the meeting of creditors. If you have no claim would you please advise.

Creditors should be aware that a resolution fixing the basis of the liquidator's remuneration may be passed at this meeting.

If there are any other matters of which you are aware and which you feel should be brought to our attentions please do not hesitate to contact us in writing or by email. Please do not telephone.

If you are happy to receive further reports by email please complete and return the enclosed form of consent.

Yours faithfully



David Kirk
Insolvency Practitioner